

STP COPYRIGHT RELEASE FORM

For Continuing Education Speakers

In order for STP to print the syllabi and/or distribute a USB drive or PDF file for the Continuing Education Courses, you (the speaker) must obtain permission for all copyrighted material included in your presentation. In addition, STP will retain the right to use the course and course materials, including audio recording, for release as an online course. Please use the form on the following page to request permission from the copyright holder (usually the publisher and/or author).

Copyright Release Form Instructions

1. You (the speaker) must fill in your address (the requestor), the copyright holder address, and a description of the material you wish to use. **(NOTE: You will need to complete a form for each copyright release you are requesting.)**
2. Send the form to the copyright holder and request that the copyright holder send the signed form back to you (the requestor).
3. Once you (the requestor) receive the signed form from the copyright holder, you have authorization to use that material in your course. Note: you may be assessed a fee. Maintain a copy for your records and mail, fax or email a copy to STP headquarters **BY APRIL 1, 2020**.

STP Continuing Education
11190 Sunrise Valley Drive, Suite 300
Reston, VA 20191
Fax: 703-438-3113
abrewer@toxpath.org

4. **If your presentation does not include anything that requires copyright release**, then we require that you sign this memo indicating that your presentation does not include any copyrighted material.

I will not have any copyrighted material in my presentation.

Name (Signature)

Name (Print)

If you do not receive the necessary copyright permission, you must adjust the content of your presentation before submitting the final version to the course organizers. Be sure to allow adequate time to receive permission as it may take several weeks to get the form signed by the copyright holder.

Please note the distinction between the Copyright Release Form and the Permission Release Form. The Copyright Release Form is for you to arrange to use materials from others; it must be signed by you and the permission grantor. The Permission Release Form grants STP the right to use your course materials.

**Speakers who have created the Materials in the course of their employment, including those working for the U.S. government, its agencies, any foreign government or any other institution are advised to consult with their respective supervisors if they are uncertain as to whether they can grant STP the right to use Speaker's materials. Furthermore, the scope of "fair use" rights under U.S. copyright law is not easily defined and should be considered. See <http://www.copyright.gov/fls/fl102.html>.*

SOCIETY OF TOXICOLOGIC PATHOLOGY



STP Copyright Release Form

(To use only if you need to submit a written request to obtain copyrights from others)

Date: _____

From: Requester Information

Name: _____
Organization: _____
Address 1: _____
City: _____ State: _____ Zip: _____

To: Copyright Holder Information

Name: _____
Organization: _____
Address 1: _____
City: _____ State: _____ Zip: _____

I am preparing a presentation and syllabus (printed and digital formats) for one of the STP 2019 Continuing Education Courses.

I request permission of the copyright holder(s) to reproduce the material specified below:

If you agree, you grant me the right and license to use the materials in my presentation and you understand and agree that such materials will be reproduced, distributed, transmitted, displayed, electronically stored, published and offered for sale by STP in all formats and media of expression now known or later developed.

Suitable credit will be given in the course material; if you have a preferred statement, please indicate it here.

Your prompt consideration of this request is greatly appreciated. Please sign the release form below, or send your organization's standard copyright release form and include the name of the requestor on the form.

Sincerely yours,

Requestor Name (Signature)

Requestor Name (Print)

Copyright Release Form:

I (we) hereby have the right and do grant permission for the use of the material specified above.

Copyright Holder Name (Signature)

Copyright Holder Name (Print)