



## 2026 STP ANNUAL SYMPOSIUM SESSION CO-CHAIR/SPEAKER TIMELINE

(Last updated January 1, 2026)

<b>SEPTEMBER</b>	Session Co-Chairs provide full contact information for all Speakers to STP HQ.
<b>OCTOBER</b>	STP HQ sends out invitation letter to all Speakers and Co-Chairs, confirming the date and time of SESSIONS  Abstract for overall meeting topic due from SPPC Co-Chairs.
<b>OCTOBER 31</b>	STP HQ provides Session Co-Chairs with preliminary agenda for corrections/edits.
<b>NOVEMBER</b>	Session Co-Chairs return edits to STP HQ. Overall session abstracts (150–200 words) due.
<b>DECEMBER</b>	STP HQ sends out speaker information packets to all Speakers and Co-Chairs
<b>FEBRUARY 27</b>	Speakers should submit presentation abstracts to Session Co-Chairs for review (150–200 words).
<b>MARCH 15</b>	Speakers provide CVs to STP HQ by this date—required for application for RACE credits.
<b>APRIL 1</b>	Session Co-Chairs should submit Speaker abstracts (150–200 words) to STP HQ, for use in the meeting app and marketing materials. <b>No changes can be made to speaker order and/or presentation titles after this date.</b>  <b>Speaker bios due to STP HQ.</b>
<b>APRIL 30</b>	<i>Early Bird Registration Deadline:</i> All STP Member Co-Chairs and Speakers should register by this deadline.  Nonmember Speakers will be registered administratively by STP HQ.  All Co-Chairs and Speakers should make hotel and travel reservations by this date to ensure availability and best rates.
<b>MAY 20</b>	Housing Deadline.
<b>JUNE 1</b>	Signed Speaker Licensing Agreements due to STP HQ.
<b>JUNE 21–24</b>	<i>STP 45th Annual Symposium in San Diego, California.</i>
<b>JULY 24</b>	Reimbursement forms (with itemized receipts) are due from nonmember speakers approved to receive travel funding.
<b>AUGUST 1</b>	Manuscripts for the symposium issue of <i>Toxicologic Pathology</i> are due via online submission system – contact <a href="mailto:TPX@toxpath.org">TPX@toxpath.org</a> with questions.